Career and Community

Description

In this curriculum, students focus on activities relating to career, family, and community. To prepare students for entering the job market, they are asked to create resumes using software, and a mock interview is held and recorded with a camcorder for further review. The importance of family is covered by having the students create a family tree using software, and they use time management software to organize the needs and demands of a family. Students also explore concepts relating to the community. From day cares to senior citizen centers, communities nationwide provide resources for the working family. By taking on the role of a day care facilitator, the students use technical writing skills to create an exercise for children. Students then select an organization that provides support within communities; they research it and design a campaign to promote it.

Skills

- Design a family tree project using software
- Create a résumé using career software and participate and critique a mock job interview
- Demonstrate time management skills by creating a week's schedule using software
- Write step-by-step directions for a project to be used in a day care
- Design a poster for a community organization to increase support

Knowledge

- Discuss how technology has improved time management skills
- Explain how services provided by community organizations assist the working family

Activities

- Activity 1 - Introduction
- Activity 2 - Job Search Process
- Activity 3 - The Résumé
- Activity 4 - The Interview
- Activity 5 - Interview Critique
- Activity 6 - Balancing Act
- Activity 7 - Community Services
- Activity 8 - Corporations and Communities
- Activity 9 - Volunteering
- Activity 10 - Post-Test & Wrap-Up
- Activity 11 - Bonus Activities
- Activity 12 - Challenge
- Activity 13 - Open-Ended Challenge
- Activity 14 - Careers
- Activity 15 - Internet

Standards

International Concepts Problem Solving Reading

Module Includes:

Student Workbook, Instructor's Manual, Installation CD, Resume Maker Software, Time Management Software, Family Tree Software, Digital Camcorder, TV Monitor, Hole Punch, Scissors, Shoe Template, Shoe Laces, Headphones (2), Career and Community Supply Kit for 100 Students

Requirements
Computer, printer, and supplies are required and sold separately.

Curriculum Specifications

The student workbook contains concise hands-on procedures, illustrations, screen captures, and photographs which reinforce the multimedia content. Special attention is placed on interesting and relevant graphics to encourage visual learning. DEPCO Studio is an effective curriculum delivery system that uses the power of the computer to deliver educational content. By using interesting digital videos, full-color animations, professional quality narrations, challenging interactions, relevant photographs, and Computer Aided Instruction (CAI), DEPCO has modernized the way subject matter is taught. Modules are 15 units consisting of: - 10 basic activity days with Pre-Test, Post-Test, and Activity Review Questions - 5 enrichment activities include: vocabulary reinforcement, problem-solving, open-ended challenges, careers, and Internet activities An instructor's section includes: lesson plan outlines, installation instructions, and answer keys
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